

Bulletin



War Memorials Trust

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War Memorials Trust works to protect and conserve all war memorials within the UK

Objectives of War Memorials Trust

1. To monitor the condition of war memorials and to encourage protection and conservation when appropriate.
2. To provide expert advice to those involved in war memorial projects, to act as the specialist organisation for war memorial conservation issues and to facilitate repair and conservation through grants schemes.
3. To work with relevant organisations to encourage them to accept responsibility for war memorials and recognise the need to undertake repair and conservation work.
4. To build a greater understanding of war memorial heritage and raise awareness of the issues surrounding war memorial conservation.

Membership rates

War Memorials Trust membership rates are:

£20 annual member;
£30 joint annual member and
£100 for a lifetime subscription.

Photo credits front cover:

Armed Forces Memorial, National Memorial Arboretum (venue for the 2010 Regional Volunteers Day), Alrewas, Staffordshire © WMT, 2010

War Memorials Trust gratefully acknowledges the support of English Heritage with its Conservation Programme.



Inside this issue:

Learning	4
News from the Trust	5
Grants	6 - 9
War Memorials Officer	10 - 11
Conservation news	12
Regional Volunteers	13
Fundraising, merchandise and Christmas cards	14 - 16

MESSAGE FROM DIRECTOR

It seems incredible November is upon us already. 2010 has been another busy year for War Memorials Trust with grant spend on course to match 2009, casework growing, changes to staff and our ongoing efforts to raise awareness of the importance of conserving our war memorial heritage.

I was delighted in August to attend the Service of Commemoration to mark the 65th Anniversary of VJ Day at the Cenotaph. HRH The Prince of Wales and Prime Minister David Cameron laid wreaths and on behalf of the Trust I joined veteran and ex-service groups in laying our tribute; the laurel wreath amongst the poppies. My thanks go to the Burma Star Association who organised the event and invited War Memorials Trust to attend.

Working with others is an important part of the Trust's work. On pages 10 and 11 you will read about our new campaign to encourage local authorities across the UK to identify a War Memorials Officer. One person, already on the staff of a county, borough, district, city or equivalent council, who would be a focal point for war memorial issues on behalf of the council. A War Memorials Officer could act as a focal point for war memorial issues within the council and liaise with the public and organisations such as War Memorials Trust to encourage a holistic approach to war memorial issues. The article from Leicestershire County Council's War Memorials Officer, Liz Blood explains her role as War Memorials Officer in the county and what it is helping to achieve. War Memorials Trust is asking its Regional Volunteers to get involved to promote this issue in their area and any members interested can find out more from the office (you might like to contact your local authorities to encourage them to support this proposal). It is often to the council that people turn when they have war memorial concerns. Although it may not be the council which is responsible for the memorial it would benefit everyone if there was one person identified to deal with the issue at the council who could advise and refer enquiries on to War Memorials Trust when appropriate.

As we reach the end of the year you may be thinking about Christmas gifts. Please remember that membership of the Trust can be purchased as a gift. Perhaps you have family or friends who would appreciate such a gift, or indeed if you are not already a member perhaps you would like someone to sign you up! Alternatively, you may be interested in our Christmas cards which are already selling well. If you would like to purchase some we encourage you to get your order in quickly to ensure we can fulfil your request. Further details can be found on page 16.

Finally, I would like to thank you for your support of the Trust through this last year. My particular thanks go to the incredibly hard working staff, volunteers and Trustees of the charity. Their contributions ensure we punch far above our weight, supporting communities across the country to care for their war memorials. I look forward to this continuing in 2011, particularly as we start to deal with many of the plans and projects developing in the lead up to the centenary of World War I. It may seem a long way ahead but it will come round all too quickly and we need to be ready to help those looking to protect and conserve our war memorial heritage.

So, on behalf of the Trust I would like to wish you a very Merry Christmas and a Happy New Year. We will be back in touch very soon in 2011!

Frances



Tributes laid at the Cenotaph for the VJ Day commemorations © WMT, 2010



Carillon War Memorial in Leicestershire © Liz Blood, 2010



NEWS FROM WAR MEMORIALS TRUST

Learning activities: developing a greater understanding of war memorials

As members will be aware in the last couple of years the Trust has been actively developing its educational activities. We would like to provide you with an update on this work.

Learning Programme for Young People

As mentioned in the last Bulletin War Memorials Trust is currently fundraising to enable it to run a programme to bring the issue of war memorials to young people. We need to secure £150,000 which will enable us to appoint a Learning Officer for three years who will develop educational resources, materials and a website. They will also develop partnerships with other organisations already operating in this area, identifying synergies and opportunities for co-operation. We are looking to develop a programme that will not just be used in schools but also by youth groups such as scouts, guides and cadet units. To ensure the work we do to preserve our war memorials is continued in the future we need to educate younger generations about the importance of our war memorials and how to care for them.

Looking After War Memorials conference for custodians

Through 2009 and 2010 we have run these three hour sessions in Aylesbury, Newcastle, Cambridge, Liverpool and Bristol. Aimed at those who look after war memorials they cover legal issues, conservation principles and funding. The Trust has undertaken all the work associated with the event including venue organising, invitations and attendee administration. We have been offering these as free events with the charity bearing all costs. These have been very successful and we have now identified a partnership to take these onto the next level.

The conference in Cambridge was attended by a representative of the Society of Local Council Clerks (SLCC). The Society is the professional body for local council clerks. Its membership includes clerks who serve over 4,200 councils in England and Wales. From this encounter War Memorials Trust and SLCC have developed a proposal for the two organisations to work together to deliver the content of the Looking After War Memorials event.

In 2011, two full day training sessions will be run. The SLCC will offer the courses through their comprehensive training programme for members (and their members will be able to obtain Continuing Professional Development credit for attendance). SLCC courses are also open to non-members. The SLCC will undertake the administration with War Memorials Trust Conservation Officers delivering the content which will be more wide ranging than previous events incorporating more day-to-day issues and highlighting the importance of maintenance. Attendees on the courses will be charged a fee which will enable the SLCC to provide the course and enable the conferences to be more effectively delivered responding to the feedback of attendees on conferences to date. For example the main criticism of the events run by War Memorials Trust has been the venues; we have obviously chosen locations to keep costs to a minimum but some of these have not necessarily been conducive to a good learning experience. Through the partnership with the SLCC we will be able to access more professional venues and services.

As parish, town and community council clerks are one of the primary groups of people the Trust deals with, targeting these groups through their professional body is a positive step forward. We have agreed to run these events in 2011 and will review their success before deciding on the way ahead.

War Memorial Conservation conference for contractors

Alongside the Looking After War Memorials conferences the Trust introduced War Memorial Conservation events aimed at contractors who work on war memorials such as stone and memorial masons. Three of these events have been held, in Aylesbury, Newcastle and Liverpool. These have proven far less successful with fewer people attending. It has therefore been decided not to schedule any further events at the moment and instead focus on the advice and helpsheets produced by the Trust. We know that these resources are proving effective for those involved in war memorial conservation and if both custodians and contractors can access these free of charge from the website or the office then it is another way to spread the word about conservation best practice. The focus will therefore be on working with contractors through our advice and grants work rather than at formal events.

NEWS FROM WAR MEMORIALS TRUST

Learning conference Bristol

The last Looking After War Memorials conference, run by War Memorials Trust in the initial format, took place on Thursday 9th September 2010 in Bristol. Aimed at war memorial custodians, the event was attended by nearly 60 people. Trustee Lord Cope of Berkeley introduced presentations by Conservation Officer Emma Nelson and Director Frances Moreton which dealt with many issues faced by custodians and discussed common conservation issues.

It had been intended to host a War Memorial Conservation conference, targeted at contractors who work on war memorials, in the afternoon but this was cancelled due to a lack of interest.

Henceforth, these events will be delivered in the new format discussed on page 4.



Emma Nelson presenting to attendees at the Bristol Looking After War Memorials conference © WMT, 2010

Letting us know about war memorials at risk: the information we need

A recurring issue at the learning conferences was the details required by the Trust about war memorials at risk or of concern. As a result, we felt it would be helpful to outline the details we would ideally like to receive from anyone requesting the assistance of the Trust:

- **A condition survey form:** The Trust has produced a simple, short form which clearly sets out the details needed by the charity to make an assessment (e.g. which memorial is of concern, where the memorial is, what the problems are, etc). The form is very straightforward and we only ask people to complete as much of the form as is possible/relevant. The form can be downloaded from the Trust website at www.warmemorials.org/condition-survey-intro or a hardcopy format is available from the office contact the Conservation Team on 020 7233 7356 or conservation@warmemorials.org.
- **Good quality photographs:** Recent colour photographs of the memorial as a whole as well as close-ups of any areas of concern help to illustrate the information supplied on the condition survey form. These also allow the Trust to formulate relevant advice for those responsible for the memorial. These can be sent in hard copy or emailed but digital versions are preferred where possible.

Providing you with information

War Memorials Trust has recently added some updates to its website. Our helpsheets section has been enhanced with the addition of an A-Z listing of all helpsheets. It is hoped this will assist people in finding information more efficiently. You can view the full list of War Memorials Trust helpsheets and other sources of information which may be helpful at www.warmemorials.org/a-z.

In addition, we have added a section looking at inscriptions. This is designed to help people trying to identify if the inscription on their war memorial needs work at this time or whether it should be monitored (re-cutting too soon can reduce the life span of lettering so it is important to only cut when required).

On the website we present a number of examples of war memorial inscriptions, identifying problems we would perceive and the action we would think relevant to inscriptions in that condition. It is designed to help those who might be thinking of undertaking work on inscriptions, www.warmemorials.org/inscriptions.



An example of raised lettering discussed on the new inscriptions page © St Mary's PCC, 2005

WAR MEMORIAL GRANT SCHEMES

War Memorials Trust administers three grant schemes. Details are given below and further information can be obtained from our website or by contacting the Trust's Conservation Team on 020 7233 7356, 0300 123 0764 or conservation@warmemorials.org. For enquiries about eligibility for funding an 'Expression of interest form' should be completed which can be downloaded at www.warmemorials.org/grants.

War Memorials Trust Small Grants Scheme

The scheme, which aims to support the repair and conservation of all types of war memorials throughout the UK is open to everyone to apply, whether an organisation or an individual. There are no deadlines for submission and a response may take a few months, dependent on the quality of information supplied with the application and volume of applications being assessed. Grants of up to 50% eligible costs are available with a maximum grant of £2,500. A revised Small Grants Scheme will be implemented in 2011 and details of the changes will be featured in Bulletin 48.



The type of work that can be funded under this scheme can be divided into three main strands:

- Conservation and repair works to war memorials
- Condition surveys to help identify problems and appropriate solutions
- Addition of names (under certain circumstances)

English Heritage/The Wolfson Foundation Grants for War Memorials

This grant scheme run by English Heritage, in association with The Wolfson Foundation and War Memorials Trust, awards projects over £3,000 grants of up to 50% of eligible costs up to a maximum of £20,000 for the repair of freestanding war memorials in England.

Eligible work includes:

- Repairs to the fabric, including works of structural stabilisation
- Improving the legibility of eroded inscriptions
- Cleaning where appropriate and clearly beneficial
- Reinstatement of lost elements, particularly decorative features
- Works to associated hard landscaping, where this forms part of the design

Non-freestanding war memorials in England are eligible for the Small Grants Scheme above.



THE WOLFSON FOUNDATION



ENGLISH HERITAGE

War Memorials Trust Small Grants Scheme in Scotland

Historic Scotland have provided £30,000 through War Memorials Trust Small Grants Scheme to support the conservation of freestanding war memorials in Scotland. This scheme can fund up to 75% of total eligible costs for a project with a maximum grant of £7,500. A maximum of £5,000 will be made available for each project through the Historic Scotland funding whilst the rest will be offered by War Memorials Trust from its resources.

Eligible work includes:

- Repairs to the memorial's fabric including works of structural stabilisation
- Improving the legibility of eroded inscriptions
- Cleaning, where appropriate and clearly beneficial
- Works related to hard landscaping elements where it forms part of the overall design
- Reinstatement of lost elements, particularly decorative features

Non-freestanding war memorials in Scotland are eligible for the Small Grants Scheme above.



GRANTS FOR WAR MEMORIALS SCHEME

Colsterworth, Lincolnshire (WM3002)

This war memorial is a calvary on a square plinth and octagonal stepped base. The shaft has hollow chamfers rising to a castellated detail at the top which supports the sculpted depiction of the crucifixion. The memorial is made from limestone and has slate plaques attached to the plinth with gilded inscriptions.

The memorial is located to the southern end of Colsterworth village and is set within a small green which is maintained by the local gardening club. It was erected in 1919. Unfortunately the designer/architect of the memorial is unknown.

In 2009, Colsterworth and District Parish Council applied to the Grants for War Memorials Scheme. There was concern over the on-going structural stability of the memorial as it had some vertical cracking to the shaft and some damage to areas of the masonry. Another serious concern was the condition of the Christ figure. This had been subject to some heavy erosion, though it was felt that it could still be 'read' as a depiction of Christ on the cross. Finally there were concerns over the condition of the surrounding posts, the presence of pollution deposits on the memorial and the inscriptions.



Colsterworth before work © Skillingtons, 2009



Colsterworth before work © Colsterworth and District Parish Council, 2008

In November 2009, the Council was awarded the sum of £5,256 against a total project cost of £10,512. The project was developed following the commissioning of a condition survey. This survey recommended that the pollution deposits on the memorial be removed with an ammonium carbonate, clay and paper poultice and that the Christ figure was then repaired using mortar and a shelter coat applied. It also looked to replace four stones to the plinth, clean the pavement, remove cement mortar and re-point using lime mortar, replace three posts with new replicas and re-gild the inscriptions.

The memorial is Grade II listed and forms part of a group of listed structures on the High Street, Colsterworth.

The inscription on the memorial reads:

"Remember
our
noble dead
of the wars
1914-1918 1939-1945
may they rest in peace"



Colsterworth after work © John Hannam, 2010

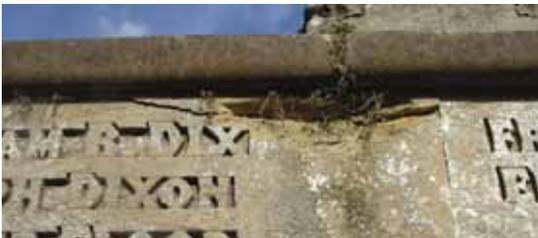
WAR MEMORIALS TRUST SMALL GRANTS SCHEME

Holt, Norfolk (WM3868)

Holt war memorial is located in the Market Place at the centre of the town. The memorial is a Clipsham stone cross which is on a large seven-tier square base and square plinth. The cross is decorative and has a carved trefoil between the arms of the cross, linking them. The majority of the inscriptions are located on the top tier of the base but they are also located on a panel on each face of the base and on the plinth. The lettering is of an attractive design and carved in relief. The memorial is located within a conservation area.

In 2010, War Memorials Trust gave a grant of £2,470 towards a large project to address the deterioration of some elements of the stonework. The memorial was cleaned with low pressure water and non-metallic brushes primarily to remove the pollution deposits on the stone, as these can be damaging. All of the failed and open joints were re-pointed with a hydraulic lime mortar mix (with no cement as this can be damaging to historic stone due to its impermeability and inflexibility). As some of the stone was damaged beyond repair, like-for-like replacement was necessary in identified areas so new Clipsham stone was indented to address these issues. This also required that two small sections of lettering had to be re-cut and indented; this was done in a style to match the rest of the lettering so that once the new stone has weathered it will look homogenous.

The memorial was erected in 1920 and was designed by a local architect; Mr J. Page of Langham. The memorial was originally built to commemorate those killed in World War I with later additions for World War II, Korea and Northern Ireland casualties.



Area of damaged stone prior to grant works © Holt Town Council, 2010



Indented new stone and restored inscription © Holt Town Council, 2010



Holt war memorial © Holt Town Council, 2010

Wetheral lychgate, Carlisle, Cumbria (WM3171)

Wetheral war memorial lychgate stands in the closed churchyard of Holy Trinity and St Constantine Church on The Green. It is within a conservation area and part of the curtilage of the Grade II* listed church.

In 2009, War Memorials Trust gave a grant of £2,058 towards a comprehensive programme of conservation and repair work to the memorial. These works included the re-building of the sandstone wall in one corner of the memorial as the joints had opened up; all re-pointing was undertaken in lime mortar. The gutters and downpipes were also replaced as they had rusted. New pieces of oak were used to replace the rotted sections of oak on the eaves and a section of the frame which had dropped was re-fitted. Sandstone roofing slabs were replaced where they were broken or lost. A colourless wood preservative was applied to the whole memorial. In addition, a new oak memorial plaque was added to the memorial to record the name of Corporal Sarah Bryant who died in Afghanistan in 2008.



Wetheral lychgate © Wetheral Parish Council, 2010

WAR MEMORIALS TRUST SMALL GRANTS SCHEME

Longhope, Gloucestershire (WM3825)

Longhope war memorial stands at the junction of Old Hill, Hopes Hill and Monmouth Road in a small paved enclosure. The memorial is a limestone and sandstone plinth upon which sits a sandstone sculpture of a lion. The plinth carries the carved dates of World War I and World War II and a relief carving of a laurel wreath. The names of the fallen are carved into a stone tablet which rests at the base of the plinth. The memorial is Grade II listed.

In 2010, War Memorials Trust gave a grant of £650 towards works to the memorial which included cleaning the memorial by hand with de-ionised water and non-metallic bristle brushes. Low pressure water washers could be used if hand cleaning was insufficient but high pressure washing was not permitted as it can damage the stone. Cleaning was required as there were pollution deposits on the memorial as well as some lichen which were obscuring the inscriptions. The defective joints were raked out by hand and re-pointed with a lime based mortar mix to match the original in colour, texture and finish. No cement was allowed in the mortar mix as this can cause damage to a historic monument. Where letters needed to be re-cut this was undertaken with hand tools. Repairs to the concrete apron were undertaken with matching concrete as that was the same material as the original.

Although the memorial is listed at Grade II, Listed Building Consent was not required as the works were deemed as repair work. Only certain types of works require Listed Building Consent and anyone embarking on a project can discuss whether it is required or not with the Conservation Officer at their local planning authority.

The memorial was erected in the 1920s and was built by Walter Davis of Hereford. The inscription reads:

"1914 – 1918
And also of 1939 – 1945
We will remember them"



Longhope memorial before grant works © Longhope Parish Council, 2010



Pollution deposits removed following low-level cleaning © Longhope Parish Council, 2010



Inscriptions illegible due to pollution deposits and natural weathering © Longhope Parish Council, 2010



Legibility of inscriptions improved through minimal cleaning methods and limited re-cutting © Longhope Parish Council, 2010

Details of other completed projects grant aided are available on our website.

THE LEICESTERSHIRE AND RUTLAND WAR MEMORIALS PROJECT

The role of a War Memorials Officer by Liz Blood, War Memorials Officer, Leicestershire County Council

Leicestershire County Council has a special relationship with the Armed Forces and is doing much to show them greater support. One way in which this support is being shown is through a unique and large-scale project on the diverse war memorial heritage of the county. The Leicestershire and Rutland War Memorials Project began in July 2009 and this article outlines the project and my role as War Memorials Officer.

Leicestershire County Council is believed to have been the first to appoint a full-time War Memorials Officer dedicated to a county-wide war memorials heritage project. We enjoyed overwhelming community support from the outset. A year into the project we have more than doubled the number of war memorials on our records. A key part of my role is in making more people aware of how rich and valuable our local war memorial heritage is and why we must protect it.

Our project aimed to be comprehensive and in-depth, and involves a wide range of activities:

- Recording and researching memorials
- Recognising every individual commemorated and learning about their lives
- Creating an archive and web resource for current and future generations on our findings
- Encouraging an appreciation of our local military history and increasing support for the Armed Forces
- Finding and recording documents, photographs and memories
- Raising awareness of and fostering a sense of responsibility towards war memorials
- Monitoring the condition of war memorials, and encouraging custodians to maintain and conserve them appropriately, offering advice on conservation and funding
- Getting more war memorials listed and onto the Historic Environment Record
- Discovering more recent casualties who have not been commemorated (post-1945) and supporting communities that are trying to do this locally
- Interpreting the war memorial heritage of the county

The project is achieving this by collecting any information relating to the artistic, architectural, social, military and historical value of all kinds of war memorials. As a County Council, we are able to coordinate fieldwork county-wide, archive materials sent in to us and make the research accessible to everyone over the next year of the project through the County Council's website. The resource is designed to go on beyond the lifetime of the project.

Already, we have been able to collect a wealth of information. Research being carried out by project participants and our research on all memorials and casualties of other conflicts will be uploaded to the website during 2011. Visit www.leics.gov.uk/warmemorials to find out more about the project, memorials and names of those commemorated.

We would strongly promote the value of community-based war memorial projects to other local authorities, in addition to keeping up the condition of memorials, and we support War Memorials Trust in their campaign to encourage more councils to identify a War Memorials Officer.

The Leicestershire War Memorials Project has been more valuable and timely than we ever expected. Information on more than 1,800 memorials, and over 15,000 individuals has already been included in our archive, and this is being added to every day. It is a privilege to be promoting and protecting our war memorial past, and present, through the County Council, and an honour to know that we, as a county, will never forget.



Colonel E H Cheney CB, Battle of Waterloo memorial in St Luke's Church, Gaddesby, Leicestershire © Liz Blood, 2010

WAR MEMORIALS OFFICER

War Memorials Trust campaign by Karyn Meaden

Interest in war memorials is currently high and, as you know, many are in need of repair, but often the members of the public who recognise the need for conservation work find that it is not straightforward to get the advice and support they need. Many eventually find us here at the Trust but it can take time. People often start locally and may be put off taking action if they do not find an answer in their community.

War Memorials Trust is therefore launching a national campaign seeking to ease this confusion by asking local councils (at county, district, borough, city or equivalent level) to identify a named War Memorials Officer. War Memorials Trust believes a War Memorials Officer could:

- Be the first point of contact in the council for public enquiries about war memorials
- Liaise with War Memorials Trust over war memorial issues, referring people to the Trust or our resources
- Act as an advocate for war memorials within the council
- Keep a record of all war memorials for which the council is responsible and ensure they are monitored and arrangements made for conservation where necessary
- Work with volunteers to identify all other war memorials in their area, who owns or is responsible for them and ensure wherever possible they are given protection either through listing or being added to Historic Environment Records (see page 12)

War Memorials Trust staff will build relationships with all the identified Officers, sharing information and providing advice which, we hope, will create a strong network to ensure the future preservation of war memorials across the country. Alongside the organisational relationship we hope there will be opportunities for local volunteers, especially War Memorials Trust Regional Volunteers and members, to get involved within their community to develop records and monitor memorials, further strengthening the war memorials network.

War Memorials Trust is not suggesting that new jobs should be created, but we strongly believe that identifying an individual, within the council, as the key contact for war memorials will ensure a coordinated approach. Within a council, the War Memorials Officer could be the Conservation Officer, Planning Officer, Heritage Officer, Parks Manager or war memorial enthusiast depending on the council structure.

This November War Memorials Trust will be contacting local councils across the UK to ask them to identify a War Memorials Officer with whom both members of the public and War Memorials Trust can liaise. The mailing will include a copy of this Bulletin. We will also be undertaking a media campaign this November sending news releases to national and specialist publications.



Bringhurst war memorial seat, an unusual memorial in Leicestershire
© Liz Blood, 2010

We are asking our Regional Volunteers to get actively involved in this campaign, including targeting local media. If members are also interested in helping then the first step would be to ask your local council if they have heard about the proposal, provide them with a copy of this Bulletin (just contact the office for more) and outline the proposal. If the council receives letters asking for the identification of a War Memorials Officer from the public it will strengthen our case. The Trust will be producing sample material for Regional Volunteers which can also be shared with members. If you do contact anyone please let us know.

We look forward to running a successful campaign and we will update you on progress in our next Bulletin.

Karyn Meaden has worked for Cranfield University in the field of marketing and communications for five years. She is currently studying for a Masters in Corporate Communications which includes a voluntary PR placement which she did with WMT and included working on this campaign.

CONSERVATION NEWS

Listing news: Shotesham, Norfolk (WM3099)

In January 2010, War Memorials Trust applied for the listing of the war memorial at Shotesham, Norfolk. The memorial is a limestone Latin cross with a moulded plinth and three-stepped base. The whole memorial sits on a raised plinth with outer wall. The memorial is dedicated to those who fell in World War I and was unveiled in September 1920. It was designed by Mr L. Hicks, an architect from Newcastle-upon-Tyne, and was constructed by Perfitts of Long Stratton in Norfolk.



Shotesham war memorial after conservation works © Shotesham Parish Council 2009

The listing application was made following a grant from the Grants for War Memorials Scheme. This had supported works to deal with the consequences of the original coping of the wall and gravel being removed and replaced with concrete slabs

and inappropriate cement repairs to the brick wall. Both the slabs and the cement were impermeable and as such, had a 'suffocating effect' on the wall. Any water that entered behind the wall could only exit via the faces of the bricks as these were the most permeable parts of the structure. Over time the bricks began to crumble due to this process and frost damage, causing the wall to decay. The conservation works supported by the Trust saw the original materials re-introduced to overcome the recent problems.

In October the Trust was advised that following consideration the memorial had been listed at Grade II. The reasons for listing were as follows:

- "Historical: It is a moving reminder of the impact of the First World War on both large and small communities, and of the sacrifice they suffered ."
- "Design: Its elegant design by a reputable church architect is an imposing setting for the names of those who died in the First World War."

Historic Environment Records

Historic Environment Records (HERs) are a record of important local heritage items. They are recorded by local authorities on behalf of the local community and are designed to offer protection to these items which may otherwise be ignored. HERs were previously known as Sites and Monuments Records in England, Wales and Scotland. In Northern Ireland the resource is still named the Northern Ireland Sites and Monuments Record and is held by the Environment Agency. Many of the HERs are available online. If you are unable to locate your local record we would advise contacting your local planning authority or county council to identify where it is held.

HERs are an important tool in the planning process. The aim of these records is to store information on all aspects of the historic environment. This includes not only those heritage assets that have been designated (listed, conservation area, scheduled monument) but also undesignated heritage assets. Their importance has been highlighted in recent legislation as being a local resource of information which should inform decisions made which affect the historic environment, for example planning permission.

HERs are a useful source of information when undertaking research and help to inform local decisions by ensuring local heritage is recognised when decisions are made which may impact upon it. The Trust would recommend that anyone undertaking a war memorial project consult their local HER. It is important that information relating to war memorials is provided to them. This may be in the form of historic information, images or details of recent projects. This ensures that war memorials are recorded locally.

HERs are an opportunity to ensure that war memorials receive some consideration within the planning process whether they are protected through designation or not and assists in raising local awareness of these important historic and social structures. Adding your local war memorials to HERs can help protect them. This is one area we hope can be developed in conjunction with the War Memorials Officer idea discussed on pages 10 and 11.

REGIONAL VOLUNTEERS

Regional Volunteers Day 2010

On Monday 6th September the Trust held the annual Regional Volunteers Day at the National Memorial Arboretum in Alrewas, Staffordshire. The charity's Administrator, Nancy Treves, and Conservation Officer, Emma Nelson, were joined by 17 Regional Volunteers and 5 guests for a day of discussion about the Trust, how Regional Volunteers can effectively support the work of the charity and how the charity can assist Regional Volunteers.

Staff gave presentations on recent Trust activities and conservation work, the production of the new Regional Volunteer information packs, plans for the development of the Regional Volunteer role, the War Memorials Officer campaign and assisting the Trust's Conservation Team. The relocation of war memorials from redundant places of worship, Regional Volunteers giving talks about the charity, listing freestanding war memorials and the Trust's conservation principles were also discussed.

In addition, staff and volunteers attended the Arboretum's Act of Remembrance which is held every day at 11am in the Millennium Chapel and had the opportunity to explore the numerous memorials at this fabulous site.

The Trust would like to thank those Regional Volunteers who attended for an extremely useful and productive day. We would also like to thank all those unable to attend for their help and support over the past year.



Regional Volunteers in front of the 49th West Riding Infantry Division memorial at the National Memorial Arboretum © WMT, 2010

Introducing our Regional Volunteers

Regional Volunteers are members of the charity who take on a more active role to help our work. In this and future editions of the Bulletin, we will include profiles of our Regional Volunteers so that you can learn more about why and how they help the charity.

Ceri Jones - Regional Volunteer for Glamorgan

How long have you been a Regional Volunteer and why did you become one? I have been a Regional Volunteer for about 18 months. I became involved because I have always felt deeply about preserving the memories of our fallen and was in the Merchant Navy.

What activities have you been involved with? I have been active with condition surveys and Grants Showcase photographs of memorials. If I go anywhere I always check what help is needed on the Regional Volunteer web pages to see if I pass a memorial that needs our attention. I have a few memorials to look at within the next few weeks so there is always something to do.

What is the best thing about volunteering for War Memorials Trust? A great satisfaction of keeping the memories of our fallen alive and preserving the records. I get very sad when I see a monument in distress but I am thankful we can help restore it.

Would you encourage others to get involved? Yes of course, it's a great way to help the Trust and you get about if you're willing. You will see different monuments in different locations. I have met a lot of people while surveying and photographing memorials. You get a lot of back up from the Trust head office as well. So please volunteer to save the memories of the fallen!



© Ceri Jones, 2008

If you are interested in becoming a Regional Volunteer please visit the website www.warmemorials.org/regional-volunteers or contact Nancy on 020 7834 0200 or at rv@warmemorials.org for further information.

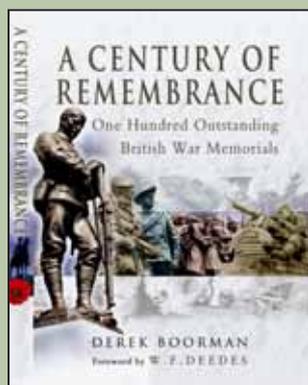
WMT SHOP AND BOOKSHELF

Christmas gifts

As we approach Christmas are you racking your brains for gift ideas for others? Or perhaps you are being asked what you would like? War Memorials Trust offers gift membership. If you feel someone shares your interest in the protection and conservation of war memorials then why not give them a gift that makes a difference. Or if you are not yet a member perhaps it is a gift you would like.

The importance of war memorials is recognised by many and a gift to help with the protection and conservation work of the Trust would be appreciated. The recipient would receive the quarterly Bulletin for the duration of their membership giving them a long-term gift and an appreciation that what they received this Christmas is making a difference. You could also purchase additional War Memorials Trust merchandise to accompany the donation or subscription, such as one of the books below.

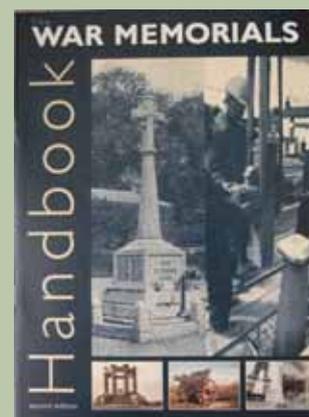
For further details visit www.warmemorials.org/gift or contact Nancy on 020 7834 0200 or nancy@warmemorials.org. To purchase a gift membership or make a gift donation you can use the online form on the website or complete the form on pages 15 and 16 and include the name and address of the person who is to receive the gift. Please let us know whether to send the new member/supporter pack directly to them or to you.



A Century of Remembrance by Derek Boorman

The book is a study of 100 outstanding UK war memorials which commemorate 20th century conflicts from the Boer War to the Falklands and Gulf Wars. It was published in 2005. Available for £10 plus £2 p&p.

**The War Memorials Handbook
by UK National Inventory of War Memorials**
This handbook published in 2001 offers an authoritative guide to approaching the issue of preservation and conservation and where to seek professional advice.
Available for £4.99 plus 50p p&p.



Legacy giving

Leaving a legacy in your will is an opportunity for you to make a significant difference to the charities you support and ensure your beliefs and ideals live on. When questioned 35% of people said they would leave a legacy to charity once they have supported family and friends but only 7% actually do so. According to Remember a Charity, if the number of people who left a legacy increased to just 11% an additional £1 billion would be raised for charities. Such funds have an incredibly significant impact, enabling charities to make a huge difference. For War Memorials Trust a legacy gift could enable the Trust to provide assistance to many more people and organisations, make additional grants or support education work on the importance of preserving the nation's war memorials.

Often a legacy gift is a unique opportunity to give a significant donation. A gift, of any size, can and will make a difference. Wills and legacies are perhaps not something any of us want to think about but preparing them is a simple process and ensures that loved ones do not face unnecessary worry at a difficult time. If you have already prepared a will but wish to make a legacy gift this may be done through a codicil. War Memorials Trust provides legacy information at www.warmemorials.org/legacy or you can contact Frances on 020 7834 0200 or frances@warmemorials.org.

MERCHANDISE

Pens and pencils

Discreetly branded with War Memorials Trust's name and website is a stylish ball point pen, green in colour with white lettering. Plain white pencils with a rubber tip carry War Memorials Trust's name in green. Both are ideal for use at home and in the office. These pens and pencils help promote the charity and raise funds for our work.



Lapel badges

War Memorials Trust lapel badges feature the logo and charity name. The 1 inch wide badges are enamel with a butterfly pin on the back. The badge costs £3.50 (inc p&p).



'Pound for Life' key ring

This key ring comes with an attachment the same size and shape as a pound coin and is designed to be removed from the key ring to use when needed e.g. for a shopping trolley or gym locker. The attachment is emblazoned with the Trust logo; the telephone number and website are on the reverse. The key ring is available for only £1.50 inc. p&p.



Order Form

Please complete this order form and complete details overleaf.

No.	Item	Total
	1 pack of Christmas cards at £4.50 (includes 50p p&p)	
	Set of 3 WMT pens at £4 (inc. p&p)	
	Set of 5 WMT pencils at £2 (inc. p&p)	
	WMT lapel badge at £3.50 (inc. p&p) each	
	'Pound for Life' key ring at £1.50 (inc. p&p) each	
	Copy(ies) of 'A Century of Remembrance' by D. Boorman at £10 + £2 p&p per copy	
	The War Memorials Handbook at £4.99 + 50p p&p per copy	
	Total	
	Donation	
	Grand Total	

Please complete both sides of this form, detach and send to

Frances Moreton, Director
War Memorials Trust
Freepost RSCE-GKJS-BSLT
2nd Floor
42a Buckingham Palace Road
London SW1W 0RE

Please remember using a stamp will save us money.
 Thank you.

Get Involved

Please complete and return this form

Bulletin 47

Your Details

Title First name

Surname

Address

Postcode Telephone

Email

I would like to join/donate to War Memorials Trust

- Individual annual membership £20
- Joint annual membership £30
(two people at the same address)
- Life membership £100
- Single donation of £.....

Use Gift Aid and you can make your donation worth more.

For every £1 you give to us, we get an extra 28p from the HMRC.

So just tick here. It's that simple.

I want all the donations I have made to the War Memorials Trust for the four years prior to this year and all donations in the future to be Gift Aid until I notify you otherwise. I am aware that if I do not pay enough tax for the year of my donation to cover the Gift Aid repayment claim I am legally liable to pay the difference to HMRC.

Gift Aid is not appropriate for my donation

Payment

I am making my payment by:

- Cheque made out to War Memorials Trust
- Cash
- Credit/debit card (complete details below and ensure a telephone no. or email address is provided in case of query)

Card number:

□□□□□□□□□□□□□□□□

Security code □□□□ Switch/Maestro □□□

Valid from: □□/□□ Expiry: □□/□□

Issue number (Switch/Maestro): □□

Further Information

Please tick if you would like to receive further information on:

- Standing order payments
- Leaving a legacy
- Becoming a Regional Volunteer

MERCHANDISE

Christmas card 2010



War Memorials Trust's 2010 Christmas card is already selling well. The image is a representation of Horse Guards Parade.

This card is 16 x 16 cm (6¼ x 6¼ inches) and available in packs of 10. Inside there are details of the charity alongside the greeting: Season's Greetings.

The card is being sold at £4 plus 50p p&p per packet.

Please use the order form on page 15 to obtain your packets or visit www.warmemorials.org/shop where you can order cards via our online shop. Ordering online helps reduce administration costs.

Gift Aid

Gift Aid enables War Memorials Trust to reclaim an extra 28p on every pound you donate so your £20 subscription becomes £25.40 and your £100 gift, £128. You can Gift Aid your donation if you pay income or capital gains tax at least equal to the value War Memorials Trust would claim. Please contact War Memorials Trust if you would like further information. If you have already made a Gift Aid pledge please do remember to advise us if you move house or cease paying tax.

