

# Condition survey



War Memorials Trust

This condition survey can have a number of uses including reporting a concern about the condition of a war memorial to War Memorials Trust or to monitor the condition of a memorial as part of its ongoing maintenance. The questions will help to gain an understanding of the condition of all the key parts of the memorial and, alongside photographs, will provide a comprehensive record of this. The survey is designed for monumental memorials and plaques but it may be adapted for other types.

## Photographs

Please note it is **essential** that recent photographs of the war memorial are submitted with the completed condition survey. Photographs are required for the Conservation Team to make an assessment of the war memorial's condition and to take any necessary follow-up action.

Photographs should show the whole memorial in its setting, each face and close-ups of areas of concern. Photographs should illustrate the points raised in your condition survey. Digital photographs are preferred, if possible. If you are supplying photographs by email please limit the number per email to ensure they are received; you can also supply photographs on a CD. Copyright details will be attributed to the person completing the survey unless otherwise stated.

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## Your contact details

Name: \_\_\_\_\_ Date of survey: \_\_\_\_\_  
Organisation (if relevant): \_\_\_\_\_  
Address: \_\_\_\_\_

Email: \_\_\_\_\_  
Telephone number: \_\_\_\_\_

Reason for undertaking the survey:  Active planning application  Annual maintenance review  
 Post grant monitoring  Proposed relocation  Reporting concern  
 WMT Regional Volunteer request  Other

If **other**, please specify: \_\_\_\_\_

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## War memorial details

War Memorial Trust reference number: WM  
War Memorials Online reference number: WMO  
Imperial War Museums' War Memorials Register reference number: \_\_\_\_\_  
Name of memorial: \_\_\_\_\_

Address / location of memorial:

Is the memorial listed (this can be identified by contacting the local planning authority or the relevant national heritage organisation's website)?:  Yes  No  Unknown

If **yes** at which grade?: England / Wales:  Grade II  Grade II\*  Grade I

Northern Ireland:  B2  B1  B+  A

Scotland:  C  B  A

Any country:  Curtilage  Fixture and Fitting

Is the memorial within a conservation area (this can be checked with the local planning authority)?:  
 Yes  No  Unknown

If **yes** please provide the name of the conservation area:

Name of local planning authority (District/Borough/County Council):

Who is responsible for the maintenance of this war memorial (E.g. Parish Council/District Council/Community Council/Church/Friends group)?:

Please indicate if responsibility is assumed or known. This is important for the Trust in identifying the suitable body to contact with any concerns:

Assumed

Known (**please provide details**):

Relevant background information (e.g. previous location, maintenance history, active planning applications):

Materials:  Stone (type if known:  Limestone  Sandstone  Granite  Marble  Slate)  
 Metal (type if known:  Bronze  Brass  Iron  Copper  Lead  Steel)  
 Timber  
 Brick  
 Concrete  
 Glass  
 Other (please provide details):

Lettering:  Incised (cut into memorial)  
 Raised  
 Painted  
 Leaded  
 Metal plaque  
 Other (please provide details):

Brief description of the war memorial (type, decorative elements e.g. wheel cross with Celtic knot carving on a three-stepped base):

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## General assessment

What is your overall impression of the condition of the memorial?:

Good  Fair  Poor  Very bad

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## Surrounding area

Is the war memorial accessible to the public?  Yes- always  Yes- restricted times

Yes- by appointment  No

Condition of the surrounding:  Good  Overhanging / overgrown trees or vegetation  Graffiti area

Cracked / damaged paving or steps  Litter or fly tipping

Damaged railings / gates / wall surrounding the memorial  Other

If any option other than 'good' was selected please provide further details:

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## Condition of the war memorial

Structural stability of the memorial:  Good  Cracks  Leaning  Movement  Other

If any option other than 'good' was selected please provide further details:

Condition of lettering:  Good  Fading / weathered  Some illegible / missing or inscriptions

Most or all illegible / missing  Obscured by surface dirt / pollution

Obscured by biological growth  Obscured by graffiti / vandalism  Other

Condition of stone / brick / concrete:  Good  Badly weathered / eroded  Covered in pollution / dirt

Graffiti  Covered in biological / plant / vegetation growths  Deep cracks

Open joints or loose pointing  Damaged / loose / missing areas

Stained by metal elements / fixings (red / green staining)  Other  N/A

Condition of metal:  Good  Corroded (rust / staining)  Damaged areas  Missing areas  
 Unstable sculpture  Loose / detaching elements  
 Deteriorating paint / lacquer  Loose / corroding fixings  Other  N/A

Condition of timber:  Good  Loss of paint  Severe cracking / splits  Damaged areas  
 Missing areas  Rot / infestation  Other  N/A

Condition of glass:  Good  Missing / damaged areas  Vandalised  Unstable / warped  
 Other  N/A

If any option other than 'good' was selected please provide further details or provide details of materials not covered above:

### Next step

Please return the completed form and photographs to either the postal or email address below for the attention of the Conservation Team.

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**War Memorials Trust 14 Buckingham Palace Road London SW1W 0QP**

**Telephone:** 020 7233 7356 / 0300 123 0764

**Email:** [conservation@warmemorials.org](mailto:conservation@warmemorials.org) **Website:** [www.warmemorials.org](http://www.warmemorials.org)

**Registered Charity Commission Number:** 1062255

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